

Student Expenses

Central Methodist University is a private, not-for-profit, gift-supported institution, deriving no direct income from taxes or other public funds. Tuition and fees cover only part of the instructional costs each year, and the remainder of the operating budget is income from the Endowment Fund, as well as gifts of alumni, (business) corporations, The United Methodist Church, and other friends of the University.

The Board of Trustees of Central Methodist University reserves the right to change the fees listed in this catalog without notice should the situation warrant a change. However, such changes will not occur during the current year in which a student is in attendance.

Undergraduate	2017–2018	2018–2019
	Per Credit Hour	Per Credit Hour
Undergraduate—All locations except St. Louis	\$210	\$210
Undergraduate—Online	\$250	\$250
Accelerated Nursing Program—Columbia	\$540	\$540

St. Louis Area	2017–2018	2018–2019
	Per Credit Hour	Per Credit Hour
Undergraduate—Business, Psychology, RN-BSN**	\$300	\$285
Undergraduate - Child Development and Education	\$210	\$210
Master of Education	\$280	\$280
Master of Science in Clinical Counseling	\$380	\$380

Graduate	2017–2018	2018–2019
	Per Credit Hour	Per Credit Hour
Master of Clinical Counseling	\$380	\$380
Master of Education	\$250	\$250
Master of Education—Online	\$290	\$290
Master of Education—St. Louis	\$280	\$280
Master of Education—Math Courses	\$380	\$380
Master of Music Education	\$250	\$250
Master of Science in Mathematics	\$380	\$380
Master of Science in Nursing	\$380	\$380
MOREnet Courses (graduate credit)	\$75	\$75
Continuing Education Credits (CEC)	2 Graduate Credits: \$750	2 Graduate Credits: \$750
	3 Graduate Credits: \$1,055	3 Graduate Credits: \$1,055

3 Continuing Ed units: \$290	3 Continuing Ed units: \$290
4.5 Continuing Ed units: \$365	4.5 Continuing Ed units: \$365

First Class at CMU—Dual Credit	2017–2018	2018–2019
	Per Credit Hour	Per Credit Hour
Dual Credit	\$80	\$80
Dual Credit Online	\$120	\$120

† All College of Graduate and Extended Studies rates are subject to the following fees: Service Charge: \$15, Graduation Fee: \$75, Return Check Fee: \$30

Other Fees (Not all fees are applicable to all students.)	2017–18	2018–19
Clinical Counseling Software Fee	N/A	\$200
Counselor Preparation Comprehensive Evaluation		\$75 payable to Pearsonvue
Proctor Fee		\$20
Off-site Testing fee		\$150 payable to Pearsonvue
Credit by Examination	\$35	35
Credit by Exam, Nursing Clinical Performance (ABSN)	\$150 per course	\$150 per course
Duplicate Diploma	\$25	\$25
Education Majors Background Check**	\$13.25 per transaction	\$13.25 per transaction
Foliotek Fee (AH300 & NU500)**	\$120	\$120
Graduation Fee	\$75	\$75
Late Payment Fee	\$100	\$100
Malpractice Insurance (ABSN)**	\$25	\$25
Master of Science in Nursing Certifying Exam Fee (NU522)— Clinical Nurse Leader Exam (optional)	\$345	\$345
Payment Plan Enrollment Fee	\$25–\$50	\$25
Private Music Lessons (per lesson, max \$250)	\$125	\$125
Re-issued Payroll or Refund Check	\$25	\$25
Returned Check Fee	\$30	\$30
Science Laboratory Fee (per course, max \$100)	\$50	\$50
Security Check & FBA Fingerprint Screening for Education majors**	\$44.80	\$44.80
Student Services Fee (per credit hour)	\$15	\$15
Student Teaching Fees	\$625 (flat rate)	\$35 per credit hour

Student Teaching Mileage Fee (only for those students teaching outside the 60-mile radius)	\$.50 per mile, up to \$500	\$.50 per mile, up to \$500
Transcript Fees	Mailing: \$7.25 Electronic Exchange: \$7.25 Electronic PDF: \$9 Fax Unofficial: \$7.50 Priority Mail: Add \$20 Priority Mail: Add \$15	Mailing: \$7.25 Electronic Exchange: \$7.25 Electronic PDF: \$9 Fax Unofficial: \$7.50 Priority Mail: Add \$20 Priority Mail: Add \$15
VESi Software Fee (ED6** courses)**	\$140 per course	\$140 per course
Wire Transfer Payment Fee**	Domestic: \$20 International: \$50	Domestic: \$20 International: \$50

**Subject to changes initiated by the vendor

Payment Regulations

Fees and expenses are due and payable on or before the first day of classes; students will not be admitted to classes until arrangements concerning their settlement have been made at the Business Office. Financial arrangements not honored may result in suspension from classes until satisfactory arrangements are made. Outstanding balances will incur interest charges at a 12% annual rate. In addition, up to a \$100 late fee may be assessed each term if arrangements are not made before classes begin.

There are several payment plans available for the handling of student accounts. The total cost may be paid at the beginning of each semester. For more information about the payment plans, please write the Student Receivable Cashier, Central Methodist University, 411 Central Methodist Square, Fayette, MO 65248, or call (660) 248-6670.

refundRefunds and Withdrawal

A student who wishes to withdraw from the University must complete the official withdrawal form online through the student's myCMU account. When the completed withdrawal form is submitted, the registrar's office, business office, and financial aid office will receive a copy. The University will adjust tuition in accordance with the following refund schedule:

Fall and Spring semesters	Refund
Withdrawal first and second weeks	90% of tuition
Withdrawal third and fourth weeks	50% of tuition
Withdrawal fifth, sixth, seventh and eighth weeks	25% of tuition
After eighth week	None
8 Week Course	
Withdrawal first week	90% of tuition
Withdrawal second week	50% of tuition
Withdrawal third and fourth week	25% of tuition
After fourth week	None
4 Week Course	
Withdrawal first through second day of class	90% of tuition
Withdrawal third through fifth day of class	50% of tuition
Withdrawal sixth through tenth day of class	25% of tuition

Withdrawal after 10th day of class	None
3 Week Course	
Withdrawal first through second day of class	90% of tuition
Withdrawal third through fourth day of class	50% of tuition
Withdrawal fifth through eighth day of class	25% of tuition
Withdrawal after eighth day of class	None

Absence from class does not constitute withdrawal from the class or from Central Methodist University. Students who leave school without completing the withdrawal process will forfeit their claim to honorable dismissal and will receive a grade of "F" for all courses in progress. And honorable dismissal will be granted to all students who desire to withdraw from the University if they are in good academic standing, are not subject to discipline, have made satisfactory arrangements for settling their financial account, and file the completed withdrawal form. Students who withdraw from the University will receive grades for the courses in which they are registered according to the grading policies published in this catalog.

The University reserves the right to withdraw any student from one or more classes or from the University for academic misconduct, excessive absence, disruptive behavior, or other sufficient cause. Students who do not officially withdraw or are administratively withdrawn from CMU may forfeit eligibility for a tuition refund. When students earn a zero grade point average (0.0 GPA) for a payment period, they are not eligible for a tuition refund despite the possibility that they may be subject to federal funds returns (See Return to Title IV Funds).

Administrative Withdrawal Policy

Central Methodist University expects students to be actively engaged in their courses, defined as attending each and every class meeting and diligently completing all learning activities (daily assignments, quizzes, papers, problem-sets, etc.) for each enrolled course. This administrative withdrawal policy was created to assist students in establishing good academic engagement and attendance habits. Failure to routinely complete daily and major assignments or attend class places students in jeopardy of being administratively withdrawn from any or all courses at any time during a semester or term. Administrative withdrawals may reduce the amount of financial assistance the student receives and could necessitate repayment of aid already received. Students who are administratively withdrawn will not be eligible for a tuition refund. Being administratively withdrawn does not relieve their obligation to pay all tuition and fees due to the college. The University reserves the right to withdraw any student from one or more classes or from the University for academic misconduct, excessive absence, disruptive behavior, or other sufficient cause.

Student Accounts

Payments can be made in one of two ways:

Enroll in a payment plan through Enterprise:

1. Log onto your myCMU account.
2. Select "Student" tab along the top.
3. Select "Billing and Payments."
4. Select "Select Sign Up for a Payment Plan."

OR

Remittances should be addressed to the Cashier, Central Methodist University, 411 CMU Square, Fayette, MO 65248. For questions, call 660-248-6670.

Outstanding Accounts: Students who have outstanding accounts may not be allowed to take final examinations, to pre-register for the next semester, to have transcripts issued, to participate in commencement, or to receive diplomas until appropriate financial arrangements have been made with the Business Office. Past due accounts may be turned over to a collection agency with all related legal and collection fees also due from the student.