CMU Office Use Only:
Form received __/__/__
Textbook Files ready __/__/__
Student received files __/__/__
Nolij __/__/__

Alternative Textbook Request Form
Central Methodist University
Disability Support Services

- **This form is to be used only by students who are currently approved for Alternative Text.**
- Requests must be submitted at **least 1 month prior** to the first day of class for each semester.
- Requests will be filled in the order they are received.

I understand that I am required to purchase a physical copy of the textbook before I can borrow an alternative textbook. It is a violation of Federal Law and Access, Disability Services and Resources policy for students to share, duplicate, upload or distribute alternative text media. I also understand that doing so may result in the loss of the alternative textbook accommodation and/or legal action.

Submit Receipt: You will have to show proof of purchase of a physical copy of textbook to the Center for Learning & Teaching office to receive your order. Please email a copy of your receipt to targent@centralmethodist.edu or fax to 660-248-6898

Please Print:

First Name _____Last Name _____Student ID _____

Email Address: (username@centralmethodist.edu preferred)

_____

Alternative text is provided in PDF files unless pre-approved for other alternative text.

Year: _____ Semester ☐ Fall ☐ Spring ☐ Summer

☐ Term I ☐ Term II ☐ Term III ☐ Term IV ☐Term V

Course & Section	Book Title	Author	ISBN