

**ARTICULATION AGREEMENT BETWEEN  
ST. CHARLES COMMUNITY COLLEGE AND  
CENTRAL METHODIST UNIVERSITY FOR  
AA/AAT/AFA/AS/AAS DEGREES**

This formal articulation agreement is made and entered into by Central Methodist University, hereinafter referred to as CMU, and St. Charles Community College, hereinafter referred to as SCC. By entering into this agreement, SCC and CMU express our mutual commitment to serve students in the St. Louis metropolitan area by providing high quality educational programs and services. This agreement provides information for transfer of the general transfer degree program (AA), associate of arts in teaching (AAT), associate of fine arts (AFA), associate of science programs (AS), and the associate of applied science programs (AAS).

**PURPOSE:**

These two institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures between programs. Both institutions recognize the value and benefit of the completion of the associate's degree prior to transfer. Participation in this agreement requires commitment on the part of the student and both institutions involved.

CMU will apply such to the Bachelor of Science degree in a manner consistent with the treatment of native students. For SCC students entering focused programs, CMU will credit designated SCC courses as defined in an addendum to this agreement.

**CONDITIONS OF TRANSFER:**

**Section I: Admissions and Matriculation**

SCC students maintaining continuous enrollment under this agreement will be afforded the same treatment and protection as CMU native students enrolled under a specific catalog year of SCC admissions date. Criteria for acceptance into CMU will be the same for transfer as for native students.

Upon request of students, SCC will provide verification of completed courses to CMU through its (Admissions/Registration) Office. SCC students who transfer to CMU prior to completing an associate's degree may transfer credits back to SCC to complete their degree. CMU will monitor SCC students and provide SCC with reverse transfer eligibility list.

Transfer students from SCC will have access to financial aid, advising and other student services on the same basis as native students.

CMU will apply the same academic progress and graduation standards to students who transferred from SCC as those applied to native students.

SCC and CMU will cooperatively develop, regularly review, and update advisement materials. This will enable students to meet the terms of this agreement and transfer to CMU with maximum ease.

SCC and CMU will cooperatively promote transfer opportunities to potential graduates of SCC.

SCC will advise interested students on the availability of the articulation agreement and the transfer opportunities available to them by participating.

SCC and CMU will publicize the existence of the articulation agreement and transfer guides. Use of either institution's name and/or logo in mass marketing materials requires mutual agreement negotiated between both marketing departments.

## **Section II: Transfer of Credit**

There is no maximum of credit hours that will be accepted by CMU from SCC to be applied to the Bachelor's degree. However, students will be expected to meet CMU's residency and graduation hour requirement. All students must have 36 hours of 300 level coursework from a four-year institution, and 30 of the last 36 hours must be from Central Methodist University. All students must have a minimum of 15 hours in the major at the 300 level. All students must have a minimum of 124 hours.

CMU will accept courses that are equivalent in rigor and content to its current curriculum in which a D or higher is earned unless a higher grade is required by a specific program, or a prerequisite to another course. Developmental courses will not be accepted in transfer.

Representatives of the advisement staffs of SCC and CMU will develop and annually review Transfer Guides that will provide information on programs and requirements. The Transfer Guides are a part of this agreement and provide degree opportunities covered by this agreement.

## **Section III: Program Plan**

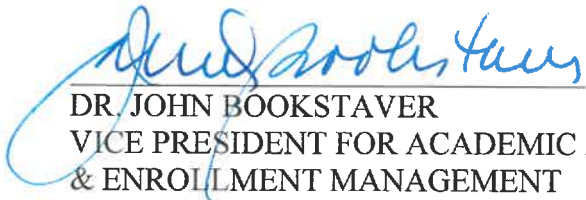
Focused program transfer guides will be incorporated as addenda to this agreement. Each will specify student degree course plan and credit transfer requirements, and will be updated regularly.

## **TERMS OF AGREEMENT:**

This agreement is made and entered into in the academic year 2017-18 and remains in effect here forth. Both institutions hereby indicate full agreement to the terms and conditions included above and the honoring of the course, program and other requirements outlined in the Transfer Guides attached as appendices to this agreement. The agreement may be amended at any time with the approval of both institutions and is subject to review every five years to assure currency with the respective degree requirements. Should either institution desire to discontinue this agreement, advance notification of two years (24 months) will be required.


**SIGNATURES:**

St. Charles Community College (SCC) and Central Methodist University (CMU) hereby enter into this articulation agreement leading from the Associate in Arts (AA)/Arts in Teaching (AAT)/Arts in Fine Arts (AFA)/Science (AS)/Applied Science (AAS) to the Bachelor of Science by affixing signatures of the chief academic officers of both institutions.



DR. JOHN BOOKSTAVER  
VICE PRESIDENT FOR ACADEMIC AFFAIRS  
& ENROLLMENT MANAGEMENT  
ST. CHARLES COMMUNITY COLLEGE

12/11/17  
Date



DR. RITA GULSTAD  
PROVOST  
CENTRAL METHODIST UNIVERSITY

12/18/17  
Date