



STUDENT ORGANIZATION
FUNDRAISER REQUEST

ALL STUDENT ORGANIZATIONS MUST COMPLETE THE FOLLOWING AND RETURN TO THE OFFICE OF STUDENT DEVELOPMENT FOR REVIEW BY THE DIRECTOR OF STUDENT DEVELOPMENT (2ND FLOOR, STUDENT CENTER.) APPROVAL OR DIS-APPROVAL WILL BE COMMUNICATED VIA EMAIL WITH THE CHAIRMAN OF THE FUNDRAISER WITHIN 24-48 HOURS OF RECEIVING THE FORM (AS INDICATED ON THE FORM.)

ORGANIZATION NAME — *NO ABBREVIATIONS* _____

TOTAL # OF ACTIVE MEMBERS _____ DATE(S) OF EVENT _____

TYPE OF FUNDRAISER _____

CHAIRMAN _____ PHONE # _____

BRIEFLY DESCRIBE THE EVENT (INCLUDE INFORMATION ABOUT LOCATION, HOURS, ACTIVITY AND ITEM(S) BEING SOLD)

WHAT ACCOUNT WILL BE USED FOR DEPOSIT? _____

CURRENT CONTACT INFORMATION

PRESIDENT NAME _____ STUDENT ID# _____

PHONE _____ EMAIL _____

SECRETARY NAME _____ STUDENT ID# _____

PHONE _____ EMAIL _____

ADVISOR NAME _____ DEPARTMENT _____

PHONE _____ EMAIL _____

CHAIRMAN'S SIGNATURE _____ DATE _____

ADVISOR'S SIGNATURE _____ DATE _____

<ul style="list-style-type: none"> • ANY FUNDRAISER FOR ITEMS WITH "CMU", "CENTRAL METHODIST" OR A "CMU LOGO", ADDITIONALLY, REQUIRES APPROVAL FROM THE BOOKSTORE. • ANY FUNDRAISER TAKING PLACE IN CONJUNCTION WITH AN ATHLETIC EVENT MUST BE APPROVED, ADDITIONALLY, BY THE ATHLETIC DIRECTOR • ANY FUNDRAISER TAKING PLACE IN CONJUNCTION WITH A SWINNEY CONSERVATORY EVENT MUST BE APPROVED, ADDITIONALLY, BY THE DEAN OF THE CONSERVATORY. 		
ATHLETIC DIRECTOR	_____	DATE _____
CONSERVATORY DEAN	_____	DATE _____
BOOKSTORE	_____	DATE _____

APPROVAL SIGNATURE —OSD _____ DATE _____